



Dear Potential Summer 2011 Silver Ring Thing Intern,

Welcome to the Silver Ring Thing internship application packet!!! We are so excited that you are considering an internship with us. Give us a yell if you have any questions at any point in this process. Our goal is for our interns to have a broad experience with a Christian organization that cares about students and wants to provide a platform for young people to exercise and grow as leaders. As you consider interning with us, **plan on gaining** experience in your field of study, **applying** what you have learned in the classroom, **adventuring** in your faith, **growing** as a leader, **practicing** teamwork in action, and **realizing** God's unique gifting and purpose for your life. Be prepared to leave Pittsburgh this summer with the skills and experience needed to encourage others to live a dynamic and radical life of faith in Jesus Christ.

Love...your future team members @ SRT

### **Contact us!**

Silver Ring Thing  
238 Moon Clinton Rd, Suite 9  
Moon Twp, PA 15108

Contact by phone:  
Office: 412-424-2400  
Fax: 412-424-2401

Contact by web - [www.silverringthing.com](http://www.silverringthing.com)

Contact by email  
Missy Patton – Internship Director – [missy@silverringthing.com](mailto:missy@silverringthing.com)



## Application Instructions

All Applications are DUE (or must be postmarked) by **May 1, 2011**.

Read the following instructions closely before you complete the application form.

1. Answer each question clearly and completely.
2. Write as neatly as possible if not sending back through email.
3. Include a copy of the following:
  - ✓ Copy of a Personal Resume
  - ✓ Three Personal Recommendations – included on last page of this application (have your reference sent in a sealed envelope or emailed to Missy)
  - ✓ A copy of this whole Application Form

### Duration:

(2) months from June 1 – August 1, 2011. Varying start dates may be considered depending on personal scheduling conflicts. One week vacation also allowed during timeframe.

### Hours:

3-5 days/week

60% of time dedicated within major and field of study

40% learning different aspects of ministry and organizational functions

### Financials:

This is not a paid internship. Silver Ring Thing will only provide a gas stipend to and from the SRT office to reimburse expenses.

**However, tax-deductible support is permitted** to be raised to help recover income normally received from a paid internship. The intern will receive the entire donation minus 10% administrative costs and sample letters of support may be provided upon request.

### Deadlines and Notification of Acceptance:

Applications are due **May 1, 2011**. You are encouraged, however, to apply as early as possible to better your chances of acceptance. Once a decision has been made concerning your application, you will be notified by telephone and will also receive an official notification letter no later than **May 15, 2011**.



# Application Form

## Personal Information

Preferred Name: \_\_\_\_\_

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Occupation: \_\_\_\_\_

Date of Birth (MM/DD/YY): \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Facebook: \_\_\_\_\_

I am interested in a summer internship with SRT in the following area:

(Please check 1 or more)

- Marketing
- Accounting
- Communications & Public Relations
- Graphic Design
- Video

Recent Photograph  
Attach/include here or email to  
[missy@silverringthing.com](mailto:missy@silverringthing.com)



**PARENT/GUARDIAN INFORMATION**

- Father
- Stepfather

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

- Mother
- Stepmother

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

**FAMILY**

Shortly describe your relationship with your father/stepfather:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shortly describe your relationship with your mother/stepmother:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do your parents support your choice to intern with SRT?    Yes    No  
Please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## EDUCATION

### High School

High School Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Year Graduated: \_\_\_\_\_ GPA \_\_\_\_\_

Activities and Clubs you participated in (Clubs, Sports, Band, Choir, Drama, etc):

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### College

College Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Cumulative GPA: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_

Year expected to graduate: \_\_\_\_\_

If graduated, what did you get your degree in? \_\_\_\_\_

Activities or Clubs you participated in:

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## LEGAL INFORMATION

Have you ever been convicted of a felony?    Yes    No

If yes, please elaborate:

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## **JOB EXPERIENCE**

### **MOST RECENT JOB/S**

**Name & Address of Employer:**

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Telephone Number: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Date of Termination of Service: \_\_\_\_\_

Reason for Termination: \_\_\_\_\_

**Name & Address of Employer:**

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Telephone Number: \_\_\_\_\_

Dates of Employment: \_\_\_\_\_

Date of Termination of Service: \_\_\_\_\_

Reason for Termination: \_\_\_\_\_

## **CHURCH STUFF**

Church Denomination: \_\_\_\_\_

Church Name: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Pastor's Name: \_\_\_\_\_

How long have you been attending this church?

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What activities are you involved in within your church?

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**STUFF WE ARE CURIOUS ABOUT WHEN IT COMES TO YOU**

How did you hear about Silver Ring Thing and our internship program?

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Give 3 reasons why you specifically want to intern with Silver Ring Thing:

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How would SRT benefit from having you intern with our team?

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Give your three greatest strengths (Be honest and objective):

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Give your three greatest weaknesses:

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Have you seen a SRT program?	Yes	No
Are you currently wearing a Silver Ring?	Yes	No
Have you ever intentionally inflicted harm on yourself?	Yes	No
Have you ever struggled with pornography?	Yes	No
Are you involved in a dating relationship at this time?	Yes	No
If yes, how does that person feel about you interning with SRT? _____		
Have you ever been sexually active?	Yes	No
If yes, has this occurred within the last year?	Yes	No
Have you ever been pregnant or fathered a child?	Yes	No
Are you willing to commit to sexual abstinence?	Yes	No



**SPIRITUAL STUFF**

Have you received Jesus Christ as your personal Lord and Savior?    Yes    No

If yes, when? \_\_\_\_\_

Briefly explain this decision:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**HABITS**

Do you smoke?    Yes    No

If yes, are you willing to quit during an internship?    Yes    No

Do you use alcohol?    Yes    No

If yes, specify: \_\_\_\_\_

Are you willing to quit during an internship?    Yes    No

Have, or are you presently using any form of drug related substance?    Yes    No

If yes, specify the type: \_\_\_\_\_

Duration: \_\_\_\_\_ Last time used: \_\_\_\_\_

\*\*Yes, we need to ask these questions.

Answering “Yes” does not necessarily disqualify your application.

We know that people make mistakes. Heck – we even have a “starting over” talk in our show!

We are all about second chances but need to consider how any behaviors may impact your internship. Therefore, each individual will be evaluated on a case-by-case basis.

**DECLARATION – THIS STUFF IS ALL TRUE!**

I hereby declare that all information in this application is true and correct. I understand and accept that if any of the given information is shown not to be truth; it can result in the immediate suspension of my internship at Silver Ring Thing. I also give my permission that this information may be used by the personnel of SRT, who are responsible for the selection of new interns.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



**Personal Recommendation for SRT Summer College Internship**



Date: \_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_ (Name of Applicant) has applied for a Summer Internship at Silver Ring Thing. To help in our selection process, please answer the following questions confidentially. Please return in an enclosed envelope to the address below or by e-mail to [missy@silverringthing.com](mailto:missy@silverringthing.com) For any information please feel free to contact us. [www.silverringthing.com](http://www.silverringthing.com) 412-424-2400

**Silver Ring Thing**, ATTN: Internship Director, 238 Moon-Clinton Road Suite 9, Moon Twp, PA 15108

**Referent's Details**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day contact phone: \_\_\_\_\_ Evening contact phone: \_\_\_\_\_

What is your relation to the applicant? \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

How would you describe the candidate as a person? \_\_\_\_\_

Mark the best description of the applicant:

Example, for a very disciplined person you would mark a 5

Undisciplined	1	2	3	4	5	Disciplined
Lack of Responsibility						Responsible
Untidy						Neat/Tidy
Emotionally Unstable						Emotionally Stable
Spiritually Unstable						Spiritually Stable
Immature Personality						Mature Personality
Introverted						Extroverted
Unorganized						Organized
Unmotivated						Motivated
Self-concerned						Service Oriented
Inadaptable						Adaptable

Do you have any indication that the applicant's desire to be involved in the Summer Internship has been influenced by a desire to escape a difficult situation (i.e. family problems, financial struggle)?

\_\_\_\_\_ Describe how the applicant responds to authority \_\_\_\_\_

How would you recommend this person, knowing they represent you?

Recommended with the highest assurance \_\_\_\_\_ Recommended with confidence \_\_\_\_\_

Recommended with some reservation \_\_\_\_\_ Not recommended \_\_\_\_\_

I hereby declare that all information in this recommendation is true and correct to my knowledge.

\_\_\_\_\_ Name

\_\_\_\_\_ Date

